

Post High School Planning Guide

“Begin with the end in mind.”

– Stephen Covey



Bonner Springs High School
100 McDaniel St.
Bonner Springs, KS 66012
(913) 422-5121

<http://www.usd204.net/District/Department/5-Bonner-Springs-High-School>

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Post High School Options

College Degree	Certificate/Training	Military/Work Force
<p>Chapter one contains helpful information if you plan to attend college.</p> <p>Associate's Degree: 2 years Bachelor's Degree: 4 years Master's Degree: 5-6 years Doctorate Degree: 6-8 years</p> <p>Major Milestones:</p> <ol style="list-style-type: none"> 1. Develop a 4-Year Plan 2. Pick a College 3. Take the ACT/SAT 4. Apply for Scholarships 5. Complete College Applications 6. Send Transcripts to Colleges 7. Complete Financial Aid forms 	<p>Chapter two contains helpful information if you plan to obtain your certificate or receive job training.</p> <p>Major Milestones:</p> <ol style="list-style-type: none"> 1. Develop a 4-Year Plan 2. Pick a College 3. Take the Compass/ACT 4. Apply for Scholarships 5. Complete Program Applications 6. Send Transcripts to Schools 7. Complete Financial Aid forms 	<p>Chapter three contains helpful information if you plan to go into the Military or work force.</p> <p>Major Milestones:</p> <ol style="list-style-type: none"> 1. Develop a 4-Year Plan 2. Pick a Branch/Job 3. Find a recruiter 4. Take the ASVAB 5. Apply

Chapter 1: College Degree

This chapter contains several resources that should be used as a guide for any student who is planning to apply for college. Items included are:

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Calendar for College Bound Students

P = Parents S = Students

AUGUST

	Grade Level	9	10	11	12
Review the booklet. Be sure you have a clear understanding of graduation Requirements, college/career requirements, and testing (high school/college Admission).	S/P	S/P	S/P	S/P	S/P
Develop/Update the Four-Year Plan.	S/P	S/P	S/P	S/P	S/P
Obtain class Schedule: check for accuracy	S	S	S	S	S
Make sure your fall schedule of classes includes college/major admission requirements.	S/P	S/P	S/P	S/P	S/P
Join NHS (National Honors Society) if eligible.		S	S	S	S
Finalize 1 st , 2 nd , and 3 rd choices: College Campus/Majors					S
Register for the Accuplacer/ACT/SAT online, if needed.			S/P	S/P	S/P
Participate in extra-curricular activities: some colleges consider experience of talent and leadership.	S	S	S	S	S
Contact Student Services for date(s) of college visitations.	S/P	S/P	S/P	S/P	S/P
Register for the PSAT in Student Services. This test is only offered in October, there is no "make-up" PSAT available.		S	S		

SEPTEMBER

	Grade Level	9	10	11	12
Ask for necessary recommendations.					S
Read Senior Bulletin.					S
Begin scholarship search.					S
Finalize college choices and complete college Applications.					S

OCTOBER

	Grade Level	9	10	11	12
Finalize all College Applications online. Remember, applications do not need to be completed in one session. Deadline Nov. 1 st				S	

NOVEMBER

	Grade Level	9	10	11	12
Have transcripts sent to requesting colleges/universities.					S

Calendar for College Bound (continued)

DECEMBER

Grade Level **9** **10** **11** **12**

Visit college campuses over vacation. | S/P | S/P | S/P | S/P

JANUARY

Grade Level **9** **10** **11** **12**

Make sure your spring schedule of classes includes college/major admission requirements. | S/P | S/P | S/P | S/P

Complete financial aid forms: FAFSA | | | | S/P

Use PSAT scores to begin college search. | | | S/P |

Check for additional scholarships. Apply for local scholarships. | | | | S

FEBRUARY

Grade Level **9** **10** **11** **12**

Plan a challenging fall schedule of classes. | S | S | S |

MARCH

Grade Level **9** **10** **11** **12**

Register online for the Accuplacer/ACT/SAT tests for the spring. | | | | S/P

Continue your college search. | | | S |

APRIL

Grade Level **9** **10** **11** **12**

Check with counselor regarding community college summer or fall classes. | | S | S |

Notify counselor of any scholarships/grants received so awards may be included in honors report. | | | | S/P

Visit College Campuses. | | | S/P |

MAY

Grade Level **9** **10** **11** **12**

Arrange for an official transcript to be sent. | | | | S

Write a "Thank You" note to teachers/counselors who wrote recommendations. | | | | S

Take college admission tests and send scores to colleges under consideration. | | | S |

Choosing a College

By the time you were three or four years old, you probably began thinking about what you wanted to do when you grew up. Perhaps you wanted to be a police officer, a nurse, a famous dancer, actor, or football player. No doubt, you changed your mind many times as you were growing up. You may still need to consider various possibilities before making a career choice.

Education will play a big role in this decision-making process. Selecting the university or technical college that will meet your needs is not always easy. This booklet has been prepared to help you by providing information you need in order to make appropriate choices.

Colleges are similar to people with each having a different reason for being. Colleges vary widely in size, location, programs offered, and the kind of students they seek. All have one thing in common: They are places where people and ideas get together. However, the way this happens varies from one institution to the next. Thus, while all colleges and universities are right for some, no one college is right for everyone.

CHOOSING A COLLEGE

All students have a variety of opportunities for higher education and it may take years to explore all available options. Students who wait until their senior year often feel rushed and tend to make decisions without having all the necessary facts. Even freshmen need to become aware of college opportunities, since college entrance often depends upon selecting an appropriate high school program.

Although college awareness ideally should begin in the ninth grade, the junior year is crucial! You should begin to gather information from the following sources:

1. Relatives and friends who have attended or are presently attending college.
2. Your teachers and counselors.
3. College Representatives – Meet with them when they visit your school.
4. Visit College Campuses either on the special college days set up for prospective students or by calling the college and arranging for a visit. Tours of the campus, departments of interest, classes, and dorms can be set up.

WHAT THINGS SHOULD YOU CONSIDER WHEN SELECTING A COLLEGE

Admission Requirements

Check the website before applying to determine if you meet all entrance requirements. This should be done for each college to which you apply as requirements may vary. Your SAT/ACT scores, GPA, and high school course work provide the basic information. Some colleges also look at class rank, extra-curricular activities, special talents, and references. Trade and other specialized schools may consider relevant courses taken, job experience, and special talents.

Location

- Distance from home
- Immediate surroundings
- Large city versus small college town

Academic Reputation

- General-overall
- Specific academic areas
- (Check several sources; one person's opinion may not be an accurate assessment)

Choosing a College (continued)

Size of Campus

- Large schools (15,000-35,000 students) usually offer many majors, extensive activities, large libraries, some large classes, sometimes an urban atmosphere, perhaps nationally ranked athletic teams.
- Small schools (under 5,000 students) usually offer smaller classes, fewer majors, smaller libraries, fewer total activities, and often provide greater opportunities for participation on student government, the arts, student activities, and/or sports.

Programs Offered

- Comprehensive versus special purpose
- Flexibility of program
- Academic policies (e.g., grading system)
- Innovations in teaching and learning (e.g., internships, study abroad)
- Courses and majors offered

Campus Environment

- Physical characteristics of campus (e.g., landscaping, arrangement of buildings)
- Student dress
- Relationship between faculty and students
- Living arrangements (e.g., co-ed dorms, off-campus housing)
- Intellectual climate

Extra-Curricular Programs

- Athletics
- School newspaper
- Student government
- Variety and range of clubs, activities, etc.

The Cost

- Kansas public college tuition and fees range from \$500 to \$14,000 per year.
- Independent college tuition ranges from \$6,000 to \$33,000 per year.
- **The cost of food, housing, books, transportation, and miscellaneous expenses needs to be considered.**
- Financial aid or scholarships are possibilities. Don't automatically rule out a college because of cost. Eliminating applying to a college because you and your family believe it to be too expensive may be premature. Apply to the college along with requesting financial aid. The financial aid officer will contact you concerning your eligibility for scholarships, grants, loans, work-study programs, etc. This is the time to decide with your parents whether or not attendance is financially feasible.

Two-Year versus Four-Year Colleges

- What are the pros and cons in reference to costs, programs, locations, etc.?
- What feels most comfortable for you personally?
- Which will best help you to realize your career goals?

College Tours

The best way to select a campus is to see it for yourself. One visit may tell you more than all other sources combined. The sophomore and junior years are excellent times for students and parents to tour college campuses.

College Comparison Worksheet

The criteria to be used when making college comparisons will vary according to student need. Add other criteria as appropriate before college. College information may be obtained through your counselor, college catalogs, and local college nights. Plan to tour the college campuses of your choice before your senior year of high school if possible.

Comparative Criteria	College A	College B	College C
Enrollment			
Cost			
Admission Requirements			
Test Required			
Majors of Interest			
Percent who Graduate			
Percent of Commuters			
Percent on to Higher Degree			
Housing Availability			
Application Fee			
Enrollment Deposit			
Typical Aid Package			
Percent of Students Receiving Aid			
Faculty-Student Ratio			
Average SAT/ACT Scores			
Percent of Freshmen Having Top 10% in Class			
Your Order of Preference			
Your Changes of Admission			

Cost of College

Kansas Colleges Cost per Credit Hour *2015-2016 School Year

<i>College/University</i>	<i>Cost per Credit</i>
Baker University	\$742.50
Benedictine College	\$720.00
Emporia State University	\$255.75
Fort Hays State University	\$155.14
Kansas State University	\$380.80
Mid-American Nazarene University	\$713.24
Pittsburg State University	\$180.78
University of Kansas	\$304.10
University of St. Mary's	\$691.67
Washburn University	\$260.00
Wichita State University	\$202.70
<i>Junior Colleges</i>	
Allen County Community College	\$85.00
Barton County Community College	\$100.00
Butler County Community College	\$99.00
Coffeyville Community College	\$72.00
Highland Community College	\$110.00
Hutchinson Community College	\$99.00
Johnson County Community College	\$106.00 (\$91.00 for Johnson County residents)
Kansas City Kansas Community College	\$108.00
Independence Community College	\$89.50
Neosho Community College`	\$107.00

Financial Aid

The basic question of how to finance a college education is uppermost in the minds of students and parents. It should be understood that the family's financial strength is dependent upon a combination of things such as assets, liabilities, family size, age of parents, and medical expenses. Parents and students are responsible to help pay for college costs. If the costs cannot be met, then the student has the opportunity to apply for financial help.

When computing college costs, it is important that you include all costs for you to attend school. Food, clothing, transportation, and medical expenses are included in the cost of your education, along with fees and books.

All students should apply for financial aid even if they think they do not qualify. Thus, the rule of thumb is: ALWAYS APPLY - you will be told if you do not qualify. Remember, two thirds of all college students receive some type of financial assistance.

It is the student's responsibility to meet all financial aid deadlines on time. Information concerning sources of money qualifications and deadlines can be obtained from the following:

1. Counselors in charge of scholarships and financial aid
2. Reference materials found in the Counseling Office and public library
3. Newsletters sent home to parents
4. The Financial Aid Office of the college of your choice

The U.S. Department of Education awards about \$150 billion a year in grants, work-study funds, and low-interest loans to more than 15 million students. Federal student aid covers such expenses as tuition and fees, room and board, books and supplies, and transportation. Aid also can help pay for other related expenses, such as a computer and dependent care. Thousands of schools across the country participate in the federal student aid programs; ask the schools you're interested in whether they do!

Federal student aid includes:

- Grants—financial aid that doesn't have to be repaid (unless, for example, you withdraw from school and owe a refund)
- Loans— borrowed money for college or career school; you must repay your loans, with interest
- Work-Study—a work program through which you earn money to help you pay for school

What kinds of federal grants are available?

The U.S. Department of Education offers a variety of federal grants to students attending four-year colleges or universities, community colleges, and career schools. We've given each of our grants its own page:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grants (FSEOG)
- Teacher Education Assistance for College and Higher Education (TEACH) Grants
- Iraq and Afghanistan Service Grants

Financial Aid (continued)

What kinds of student loans are available?

The U.S. Department of Education has two federal student loan programs:

- The *William D. Ford Federal Direct Loan (Direct Loan) Program* is the largest federal student loan program. Under this program, the U.S. Department of Education is your *lender*. There are four types of Direct Loans available:
 - Direct Subsidized Loans are loans made to eligible undergraduate students who demonstrate *financial need* to help cover the costs of higher education at a college or career school.
 - Direct Unsubsidized Loans are loans made to eligible undergraduate, graduate, and professional students, but in this case, the student does not have to demonstrate financial need to be eligible for the loan.
 - Direct PLUS Loans are loans made to graduate or professional students and parents of dependent undergraduate students to help pay for education expenses not covered by other financial aid.
 - Direct Consolidation Loans allow you to combine all of your eligible federal student loans into a single loan with a single *loan servicer*.
- The Federal Perkins Loan Program is a school-based loan program for undergraduates and graduate students with exceptional financial need. Under this program, the school is lender.

QUALIFYING FOR FINANCIAL AID

To qualify for federal student aid (grants, loans, and work-study funds), you have to meet certain requirements. The general eligibility requirements are that you must:

- demonstrate financial need (for most programs);
- be a U.S. citizen or an eligible noncitizen;
- have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau);
- be registered with Selective Service, if you're a male (you must register between the ages of 18 and 25);
- be enrolled or accepted for enrollment as a regular student in an eligible degree or certificate program;
- be enrolled at least half-time to be eligible for Direct Loan Program funds;
- maintain satisfactory academic progress in college or career school;
- sign statements on the Free Application for Federal Student Aid (FAFSA®) stating that
 - you are not in default on a federal student loan and do not owe money on a federal student grant and
 - you will use federal student aid only for educational purposes; and
- show you're qualified to obtain a college or career school education by
 - having a high school diploma or a recognized equivalent such as a General Educational Development (GED) certificate or
 - completing a high school education in a homeschool setting approved under state law.

For Financial Aide Deadlines visit <https://fafsa.ed.gov/deadlines.htm>

Financial Aid (continued)

Where to Find College Scholarships

The government, colleges and private organizations provide money to help students cover college costs. This financial aid comes in several forms. One form is scholarships — gifts of money that does not need to be paid back.

Scholarships are usually offered to students who meet certain requirements. For example, scholarships may be given to students who have strong academic or athletic skills, who are members of a specific ethnic group or whose parents work for a certain company. Here are more details about what types of scholarships are available and where to find them.

College Scholarships

Scholarships given by colleges are the most common type of scholarships. Check out a college's website, catalog and financial aid materials for information on the scholarships it offers. Awards can be offered on a university-wide basis or within a particular college or major. Your college may automatically put your name in for its scholarships when you submit financial aid forms. Ask a financial aid officer if this is the case.

Outside Scholarships

Those given by an organization that isn't your college or the federal government will most likely be a small part of your college money but can help meet costs. Here are some places you can look for these types of awards.

- <https://bigfuture.collegeboard.org/scholarship-search>
- <http://www.fastweb.com/>
- <https://www.salliemae.com/plan-for-college/scholarships/scholarship-search/>

Local Scholarships

The Senior Counselor meets with the senior class each year to discuss awards for students graduating from your high school and for residents of your town. Each year the Student Services webpage is updated with local scholarships that are available for the school year and how to apply. You may only apply for these during your senior year.

State Scholarships

Almost every state has a scholarship program for residents, and the awards are usually limited to students who will attend college in that same state. Visit http://www.kansasregents.org/scholarships_and_grants for more information.

National Scholarships

Examples of national scholarships include those sponsored by

- National Merit Scholarship Corporation
- Gates Millennium Scholars
- Intel Science Talent Search
- Coca-Cola Scholars Foundation
- Robert C. Byrd Honors Scholarship Program

The College Board also cosponsors scholarship competitions with the Siemens Foundation. National scholarships are open to people from across the country, so expect more competition for them.

College Admission Assessments

ACCUPLACER TEST: Contact your Counselor for details on how/when to test.

Required for Dual/Concurrent enrollment courses.

ACCUPLACER tests your knowledge in math, reading, and writing. These tests help identify your strengths and needs in each subject area. The academic advisers and counselors at your college or technical school will use your ACCUPLACER test results along with information about your academic background, goals, and interests to help you take courses that match your skill level and give you the best opportunities for success.

PSAT/NMSQT: Contact your Counselor for details on how/when to test.

College Readiness and College Access: The PSAT/NMSQT assesses reading, math, and writing skills; provides excellent practice for the SAT; and connects students to scholarships and personalized online tools.

Scholarship Opportunities: Students in 11th grade may be eligible for the National Merit Scholarship program and other programs that use PSAT/NMSQT scores.

SAT Advantage: The PSAT/NMSQT and the SAT have the same format and evaluate the same skills. PSAT/NMSQT students also get a custom SAT study plan based on their results.

Feedback on Strengths and Weaknesses: After the test, students receive feedback on how ready they are for college and access to tools that help them improve.

ACT: Go to www.actstudent.org/start to register for a test date.

The ACT is accepted by all 4-year colleges and universities in the United States. The ACT multiple-choice tests are based on what you're learning. The ACT is not an aptitude or an IQ test. The test questions on the ACT are directly related to what you have learned in your high school courses in English, mathematics, reading, and science. Every day you attend class you are preparing for the ACT. The harder you work in school, the more prepared you will be for the test.

The ACT helps you plan for your future. In addition to the tests, the ACT also provides you with a unique Interest Inventory and a Student Profile Section. By responding to these sections, which ask about your interests, courses, and educational preferences, you provide a profile of your work in high school and your career choices to colleges.

The ACT helps colleges find you. By taking the ACT, you make yourself visible to colleges and scholarship agencies, so it's another way to help you get ready for life after high school.

SAT: Go to www.sat.org to register for a test date.

As the nation's most widely used college admission test, the SAT is the first step toward higher education for students of all backgrounds. It's taken by more than two million students every year and is accepted by virtually all colleges and universities. The SAT tests the reading, writing and math skills that you learn in school and that are critical for success in college and beyond. The questions are rigorously researched and tested to make sure students from all backgrounds have an equal chance to do well.

The SAT also provides the opportunity for you to connect to scholarship opportunities, place out of certain college courses and learn more about your academic strengths.

SAT scores are among the factors considered in college admission. Many schools' websites share the range of SAT scores reported by their admitted students. You can also find this information in College Search.

Tips for Applying to College

SUGGESTIONS FOR FILLING OUT COLLEGE APPLICATIONS

- The content will influence the Admissions Committee. Allow yourself sufficient time to fill out the application. A “rush job” results in careless errors. Work at home, alone, in a quiet place where you can give the job the consideration it deserves.
- Read directions carefully; follow them accurately.
- Read all questions on the form and think about your answers before you begin to write.
- Write a rough draft of essay questions. Ask your English teacher to approve this before submitting it in your application form.
- Make your answers truthful, specific, and concise.
- Complete your application carefully. Many colleges will refuse a request for a second application form.
- Make sure to use spell-check.
- Answer all questions.
- An application fee is required.
- Fill out a transcript request card in the Registrar’s Office in order to send an “official” transcript.
- Applications for housing may or may not be included with the college admission application. Many colleges do not send students the housing application until the college admission application has been received. Since housing is often in short supply, it is important that students make application at the earliest possible date.
- If eligible, apply for EOP (Educational Opportunity Program).
- Males may register for the Selective Service.
- Pay attention to links to FAFSA (financial aid).

LETTERS OF RECOMMENDATION

- Some private colleges and scholarships will request a letter of recommendation.
- Colleges are looking for personal insights about student applications, not a reiteration of grades and test scores. The most effective letters are usually obtained from teachers or counselors who know the student very well.
- The most competitive colleges usually prefer letters from teachers of college prep courses, (i.e., English, Lab Science, Advanced Math, and Foreign Language). These faculty members will witness strengths in their classroom. These teachers are often better able to promote admission than, for instance, an administrator who has not had such extended personal interaction.
- When requesting a letter or recommendation, allow the faculty member ten to fourteen days for completion.
- Make personal contact with the faculty member. DO NOT assume the letter will be completed if you send a request by mail.
- Be sure to give the faculty member an addressed, stamped envelope containing the names of the individual/office to receive the letter.
- Write a short “thank you” to the individual who has taken the time to support you in this way.

Tips for Applying to College (continued)

SUGGESTIONS FOR WRITING A RESUME

What's a résumé?

A résumé is a document that sums up your skills, experiences and accomplishments so a potential employer can quickly see whether you are a good fit for a position. Before you start applying for jobs, scholarships, or college, you'll need to write a résumé. A strong résumé can help you stand out in the crowd.

What does a résumé look like?

Résumés don't all look alike, but there are some general guidelines. Employers generally prefer that they fit on one side of one page. They also should always look professional—no pink paper or fancy fonts. Look at the examples of résumés that come with most word-processing programs for some ideas. You can also check out sites such as Monster Jobs and CareerBuilder for résumé samples.

What goes on a résumé?

A résumé usually has several sections. These can include the following:

- Name and contact information
- Objective or summary statement
- Work experience
- Volunteer and extracurricular experience
- Education
- Skills

State your objective or give a summary statement

After you list your name and contact information at the top of the page, you can briefly describe your objective. This means that you explain what type of position you're looking for and your employment goals. Another possibility is to put a summary statement — a snapshot of your qualifications — in this spot.

Describe your work experience

You probably don't have a lot of work experience at this point. But anything you've accomplished can show you're reliable and responsible. You can include summer jobs, internships and even things like regular babysitting gigs. List the dates you held each position and your job title and briefly describe your most important duties.

Include volunteer and extracurricular experience

These activities show that you have qualities employers value. Volunteering experience proves you are hard-working and reliable. Being a student athlete or a member of an honor society or serving in a leadership position in a club demonstrates your commitment and leadership abilities.

Describe your education

As you continue to study, the education portion of your résumé will grow. For now, just list the high school you attend. If you've taken any college-level courses, you can mention those too.

Highlight your skills

Chances are you have valuable skills to offer an employer. If you can use a computer, know any software programs well, or can program, say so in this section. List any languages you speak. Include any other relevant skills you possess, such as experience editing video or blogging.

Watch your writing

The way you write your résumé is important. Résumés generally feature clear, short descriptions. You don't have to use full sentences, but you have to be consistent with punctuation. Match verb tenses throughout, using active verbs like "developed," "performed," and "managed."

Board of Regents Curriculum

Kansas Board of Regents Qualified Admissions

Class of 2015 - future

Students graduating from an accredited Kansas high school, under the age of 21 must;

- Complete the precollege or Kansas Scholars Curriculum with at least a 2.0 GPA;
- Achieve ONE of the following:
 - ACT score of 21 or higher; OR
 - SAT score of 980 or higher; OR
 - Graduate in the top one-third of their class;
- AND
- Achieve 1 2.0 GPA or higher on any college credit taken in high school.

Qualified Admissions Precollege Curriculum

- English – 4 units, one unit taken each year of high school
- Science – 3 units from the following, one unit must be Chemistry or Physics
Biology, Advanced Biology, Earth Science, Aerospace, Marine Science, Botany, Microbiology, Geology, Astronomy, Chemistry, Physics, Principles of Technology, Physical Science, Meteorology, Genetics, Zoology
- Math(Mathematics courses completed prior to 9th grade do not count toward the qualified admissions requirement)
 - 3 units from the following:
Algebra I, Geometry, Algebra II, any class with Algebra II as a prerequisite AND student must meet the ACT college readiness math benchmark of 22 OR
 - 4 approved units, with one unit taken in the graduating year. Three units selected from the following:
Algebra I, Geometry, Algebra II, any course with Algebra II as a prerequisite
- Social Science – 3 units from the following:
US History, US Government, Geography
- Electives – 3 units from the following:
English, Math, Natural Science, Social Science, Fine Arts, Computer Information Systems, Foreign Languages, Personal Finance, Speech, Debate, Forensics, Journalism, Career Technical Education

Kansas Scholars Curriculum

- 4 units of English
- 3 units of Natural Science (Biology, Chemistry, & Physics)
- 4 units of Math (1 unit must be an advanced mathematics course)
- 3 units of Social Science
- 2 units of Foreign Language

NAIA/NCAA Athletics Requirements

NAIA/NCAA Athletics Requirements:

Any student hoping to play sports at an NCAA Division college should work closely with their coach and guidance counselor. The NCAA Initial-Eligibility Clearinghouse is an organization that works with the NCAA to determine a student's eligibility for athletics participation in his or her first year of college enrollment. Students who want to participate in college sports during their first year of enrollment in college must register with the clearinghouse. www.ncaaclearinghouse.net

Division I Eligibility

If you enroll in a Division I college in school year or later and want to participate in athletics or receive an athletics scholarship during your first year, you must:

- ✓ Graduate from High School
- ✓ Complete these 16 core courses:
 - 4 years of English
 - 3 years of Math (Algebra I or higher)
 - 2 years of Natural/Physical Science
 - 1 additional year of English, Math, or Natural/Physical Science
 - 2 years of Social Science
 - 4 years of additional core courses from any category above or foreign language or philosophy
- ✓ Earn a minimum required GPA in your core courses
- ✓ Earn a combined SAT or ACT sum score that matches your GPA.

Student-athletes enrolling in college in August 2016 and later must meet all of the above requirements to receive aid in the first year and practice in the first term. In order to compete in the first year, prospects must meet all of the above and:

- ✓ Earn at least a 2.3 GPA in core courses
- ✓ Meet an increased sliding-scale standard
- ✓ Complete 10 core-courses prior to the start of the seventh semester, at least seven in English, math and science.

Division II Eligibility

If you enroll in a Division II college school year or later and want to participate in athletics or receive an athletic scholarship during your first year, you must:

- ✓ Graduate from High School
- ✓ Complete these 16 core courses:
 - 3 years of English
 - 2 years of Math (lowest level being Algebra I)
 - 2 years of Natural/Physical Science
 - 3 additional years of English, Math, or Natural/Physical Science
 - 2 years of Social Science
 - 4 years of additional core courses from any category above or foreign language or philosophy
- ✓ Earn a 2.0 GPA or better in your core courses and
- ✓ Earn a combined SAT score of 820 or an ACT sum score of 68

There is no sliding scale in Division II

It is the student's responsibility to look at your high school's list of NCAA-approved core courses on the NCAA clearinghouse website (www.ncaaclearinghouse.net) to make sure the courses being taken have been approved as core courses.

All SAT and ACT test scores MUST be reported to the clearinghouse DIRECTLY from the testing agency. Test scores will NOT be accepted if reported on a high school transcript.

Earn College Credit in High School

There are several opportunities for college credit offered at the high school. Here are the opportunities we currently offer:

- **KCKCC – taught by KCKCC faculty at BSHS**
 - Composition I (first semester, junior or senior year)
 - Composition II (second semester junior or senior year)
 - US History to 1877 (this can be taken second semester, junior or senior year)
- **KCKCC – taught by BSHS faculty at BSHS**
 - Anatomy and Physiology (second semester, senior year-must enroll full year at BSHS)
 - Law Enforcement I (second semester)
 - Law Enforcement II (second semester – only transfers to select schools)

The following is the process to enroll in KCKCC classes, whether they are taught by KCKCC faculty or BSHS faculty:

- 1) The student must apply online to KCKCC www.kckcc.edu/Apply.
- 2) Once the application has been accepted, the student will receive a student ID.
- 3) The student will need to take the student ID to take the Accuplacer – KCKCC's placement test. The number for the testing center is: **913-288-7171**.
- 4) All scores will need to be turned in to Mrs. Terrell in Student Services. Please keep in mind that a student must have a certain score on the placement test in order to enroll.

- **Mid-America Nazarene University – taught by BSHS faculty at BSHS**
 - College Algebra (September, junior or senior year-must enroll full year at BSHS)
 - Pre-Calculus (September, junior or senior year-must enroll full year at BSHS)
 - Calculus (September, junior or senior year-must enroll full year at BSHS)

The information for enrollment will be provided to all College Algebra, Pre-Calculus, and Calculus students in August/September. Students must have a 3.0 GPA or higher to enroll for college credit.

- **Donnelly College – taught by BSHS faculty at BSHS**
 - Public Speaking (first or second semester, senior year, however the pre-requisite is Composition I which can be taken concurrently)
 - Anatomy and Physiology (second semester, senior year-must enroll full year at BSHS)

The information for enrollment will be provided to students in August. Students must take the Accuplacer test to enroll.

More specific enrollment information, including cost and enrollment processes will be mailed out to any student enrolled in any of the courses listed above after BSHS enrollment by Mrs. Terrell.

Earn College Credit (continued)

KCKCC TEC Programs Available in High School

Costs are based on the 2015-2016 school year

Program	Cost to Student*	Post-Secondary Program Length	Total Program Credits
Auto Collision Repair		11 months	52 credits
Auto Technology		11 months	50 credits
Building and Property Maintenance		9 months	40 credits
Computer Repair		11 months	57 credits
Construction Technology		11 months	48 credits
Cosmetology	\$850	14 months	50 credits
Culinary Arts		9 months	40 credits
Early Childhood Education	\$125	9 months	20 credits
Electrical Technology	\$300	11 months	57 credits
Heating and Refrigeration Technology		11 months	44 credits
Health Careers	\$150**	1 semester	
Machine Technology		11 months	48 credits
Major Appliance Technology		11 months	52 credits
Multimedia/Video Production		11 months	30 credits
Nail Technology	\$425	4 months	15 credits
Networking Technology		9 months	40 credits
Office Assistant	\$1,000	9 months	17 credits
Welding Technology		9 months	40 credits

Tuition is paid by the State of Kansas and the home school district.

Tuition is pro-rated for former high school students who continue TEC enrollment with advanced standing as Kansas Postsecondary students in order to complete the program.

Tuition rates and course fees are subject to change on July 1 of each year.

* Fees, books, tools, and uniforms (if required) are additional and vary by program. Some programs will have incidental fees which will be used for t-shirts, workbooks, or other consumables. These costs are not covered by SB155.

** Includes state-required supply kit, book, uniforms and apprentice license. Payment is due by the start of school. A KDHE health assessment must be completed and negative TB test results provided the first week of class in order to fulfill the required clinical experience in a health care facility.

If you are interested in TECT, please see Mrs. Beye in Student Services.

Earn College Credit (continued)

KCKCC Concurrent/Dual Enrollment Instructions Online enrollment instructions using WebAdvisor

STEPS TO ENROLLMENT

CREATE AN ACCOUNT

- <http://www.kckcc.edu/Apply>
- Students must create a KCKCC student account before applying.
- Create a Username and Password
- If you have any issues with the creating the account or the enrollment process, please contact the Help Desk at 299-7479 or Mary Kobe Peterson at: 913-288-7324 mkobe@kckcc.edu.

1. APPLY

- Click next, and then apply online
- Make sure your application is complete then submit
- You will receive an auto response thank you
- Once your application is processed, a second email will be sent with your student ID

Allow 1 week for your application to be processed. You need your student ID to take the Accuplacer test.

2. TESTING

- Each student must take the placement test
- Your KCKCC user ID number is required for the test
- A photo ID is required
- Testing is available Monday-Thursday 8:00 to 11:00 and 2:00-6:00 in the Academic Resource Center or at the Leavenworth Center
- Please allow 2 hours for testing

3. PERMISSION FOR CONCURRENT/DUAL ENROLLMENT

- Once you turn in your test scores to Mrs. Terrell, she will give you the Concurrent enrollment form
- You will need to complete the form and return this to her
- Please allow 1 week for forms to be processed before enrolling in WebAdvisor

4. Enrollment

In order to enroll, you must have a WebAdvisor account.

Don't have a WebAdvisor Account...

- Select WebAdvisor from the drop down menu on the left of the KCKCC homepage or from the top right.
- Select "I am new to WebAdvisor" link on the left side of the screen after WebAdvisor is opened.
- Enter the required information and your temporary password will be sent to your email address.

Do have a WebAdvisor account...

- Go to WebAdvisor and log in.
- Log in with User ID and temporary password and the next page will state "Change Password"
- When you click "submit" you will receive a message that your password has expired. You will need to create a new password that you will remember.
- Click "Submit". You have set up your WebAdvisor account.
- Click on "Current Student" to get started.

5. College Class selection

You must search for your classes by high school name (Bonner Springs High school)

- Please select the college class that you will be taking at BSHS

6. PAYMENT

Once enrolled, payment is due by August 6th

- You must pay online by credit card
- Payment plans are available when completing finalizing your payment online through WebAdvisor.

Career & Technical Education Pathways

Technological advances and global competition have transformed the nature of work. Tomorrow's jobs will require more knowledge, better skills, and highly flexible workers who continually update their knowledge and skills. Our goal is to provide students with relevant contexts for learning through pathways to college and career readiness. When it comes to finding a rewarding career, students need to be knowledgeable about their interest and abilities, what work environment they prefer, their post high school educational plans, and what income they would like to earn. BSHS realizes the process to finding that ideal career begins **now** because where you start can have an impact on where you are headed. The Career Cluster Pathways are designed to provide a smooth transition from high school to postsecondary education (technical colleges, community colleges and universities), apprenticeship opportunities, the military, and/or the workplace. BSHS pathways are designed for students to begin their pathway strand during freshman year and continue through their junior/senior year of high school. If the student completes their pathway their junior year and meets the senior requirements, as well as the Kansas City Kansas Community College requirements, they will be eligible to enroll in one of the certificate programs at KCKCC

Students who are pathway completers MAY be exempt from introductory courses when they attend college.

CAREER CLUSTERS TERMINOLOGY

As you begin your pathway it is important to have some common terms and definitions that are used consistently within the district.

APPLICATION LEVEL COURSE: An advanced level course that builds on the technical level.

CAREER PATHWAY: Represents a grouping of occupations within a cluster that share a base level of common knowledge and skill.

CONCENTRATOR: A student/learner who has earned 3 credits in an approved CTE Career Clusters Pathway. For a student to be a concentrator, at least 2 of 3 required secondary level credits taken must be a combination of technical and application levels.

CROSSWALK (COMMON) COURSE: A course that is approved for inclusion in more than one Career Cluster pathway.

INTRODUCTORY LEVEL COURSE: An introduction to a specific or multiple clusters or pathways that require similar foundation knowledge and skills.

PLAN OF STUDY: Incorporates and aligns secondary and postsecondary education elements. It also includes opportunities for obtaining postsecondary credit. It helps students and parents in outlining courses the student will take during his or her high school years.

TECHNICAL LEVEL COURSE: A course that builds on the knowledge and skills learned in the introductory level course, with a focus on acquiring practical technical skills specific to the cluster/pathway.

21st CENTURY SKILLS: Skills that are essential for workplace/career success; including: critical thinking/problem solving skills, communication skills, creativity & innovation skills, collaboration skills, information and media literacy skills, and contextual learning skills.

CTE Pathways (continued)

2015-2016

Bonner Springs High School

CTE Pathway Offerings

AV Communications

Visual Arts

Information Support &
Services

Web & Digital
Communications

Business Entrepreneurship
& Management

Business Finance

Restaurant and Event
Management



Production

Construction

BioChemistry

BioMedical

Mobile Equipment
Maintenance

Teaching/Training

Consumer Services

Correction, Security & Law
Enforcement

Family and Community
Services

Health Science

CTE – Pathways (continued)

Industrial, Manufacturing, and Engineering	
Construction and Design	Level
Intro to Industrial Technology (.5)	9-11
Drafting/CAD (1.0)	10-12
Woodworking Principles (Cabinet & Furniture 1) (1.0)	10-12
Carpentry (Residential 1) (1.0)	10-12
Furniture & Cabinetry Fabrication (C&F 2) (1.0)	10-12
Carpentry II (Residential 2) (1.0)	11-12
Production	
Intro to Industrial Technology (.5)	9-11
Production Blueprint Reading (.5)	9-11
Drafting/CAD (1.0)	10-12
Production Welding Processes I (1.0)	10-12
Production Welding Processes II (1.0)	11-12
Mobile Equipment Maintenance	
Intro to Industrial Technology (.5)	9-11
Business Essentials (.5)	9-11
Small Gas Engines & Powertrains (1.0)	10-12
Research & Emerging Trends in Transportation (1.0)	11-12
BioChemistry	
Computer Applications (1.0)	9-11
Chemistry (1.0)	11-12
Anatomy&Physiology (1.0)	11-12
Project Mgmt & Resource Scheduling (1.0)	11-12
BioMedical	
Computer Applications (1.0)	9-11
Biology (1.0)	10
Anatomy&Physiology (1.0)	11-12
Project Mgmt & Resource Scheduling (1.0)	11-12

Business, Marketing, and Management	
Entrepreneurship & Management	
Business Essentials (.5)	9-11
Business Economics (.5)	10-12
Business Management (.5)	10-12
Entrepreneurship (.5)	10-12
Marketing (1.0)	10-12
Applied Business Development- <i>Brave Cave</i> (1.0)**	11-12
Business Finance	
Business Essentials (.5)	9-11
Consumer & Personal Finance (.5)	9-12
Business Economics (.5)	10-12
Accounting (1.0)	10-12
Banking and Finance (.5)	11-12
Investing (.5)	11-12
Restaurant & Event Management	
Career & Life Planning (.5)	9-11
Business Essentials (.5)	9-11
Culinary Essentials (.5)	9-12
Culinary Arts (1.0)	10-12
Baking & Pastry I (.5)	11-12
Career & Community Connections (1.0) **	11-12
Applied Business Development- <i>Brave Cave</i> (1.0)**	11-12

** Placement by instructor

Arts, Communication, & Information	
Visual Arts	Level
Career & Life Planning (.5)	9-11
Computer Applications (1.0)	9-11
Photo Imaging (.5)	10-12
Essentials of Interior & Textile Design (.5)	10-12
Career & Community Connections (1.0) **	11-12
Web and Digital Communications	
Computer Applications (1.0)	9-11
Web Page Design (1.0)	10-12
Project Mgmt & Resource Scheduling (1.0)	11-12
Information Support & Services	
Computer Applications (1.0)	9-11
Essentials:PC Hardware & Software (1.0)	10-12
Project Mgmt & Resource Scheduling (1.0)	11-12
AV Communications Pathway	
Business Essentials (.5)	9-11
Computer Applications (1.0)	9-11
21st Century Journalism (.5)	9-11
Audio/Video Production Fundamentals (.5)	9-11
Photo Imaging (.5)	10-12
Yearbook (1.0) **	10-12
Newspaper (1.0) **	10-12
TeePee Talk (1.0) **	10-12

Human Resources and Services	
Teaching/Training	
Career & Life Planning (.5)	9-11
Human Growth & Development A (.5)	9-12
Family Studies A (.5)	9-12
Teaching as a Career (1.0)	10-12
Teaching Internship (1.0) **	11-12
Corrections, Security, Law & Law Enforcement Pathway	
Intro to Law, Public Safety & Security (.5)	9-12
Law Enforcement I (1.0)	9-12
Law Enforcement II (1.0)	10-12
LPSS Internship (.5)	11-12
Forensic Science (1.0) *prerequisite of Biology	11-12
Consumer Services	
Career & Life Planning (.5)	9-11
Consumer & Personal Finance (.5)	9-12
Entrepreneurship (.5)	10-12
Marketing (1.0)	10-12
Career & Community Connections (1.0) **	11-12
Family and Community Services	
Career & Life Planning (.5)	9-11
Human Growth & Development A (.5)	9-12
Family Studies A (.5)	9-12
Consumer & Personal Finance (.5)	10-12
Career & Community Connections (1.0) **	11-12

Health Science	
Health Science	
Biology (1.0)	10
Chemistry (1.0)	11-12
Anatomy & Physiology (1.0)	11-12
Forensic Science (1.0) *prerequisite of Biology	11-12

Enrollment Guidelines

Freshmen

Must enroll in seven classes per semester

Must enroll in English 9

Must enroll in a Mathematics course

Must enroll in Earth and Space Science class

Must enroll in World History and Geography

Must enroll in Health and Fitness

Pick two year-long electives or four semesters of electives. See course description book

Sophomores

Must enroll in seven classes per semester

Must enroll in English 10

Must enroll in a Mathematics course

Must enroll in US History class

Must enroll in Biology class

Pick three year-long electives or six semesters of electives. See course description book

Junior

Must enroll in seven classes per semester

Must enroll in English 11 or American Literature

Must enroll in a Mathematics course

Must enroll in a Social Science elective (1 semester minimum)

Must enroll in Chemistry or other Science elective

Pick four year-long electives or eight semesters of electives. See course description book

Senior

Must enroll in English 12 or World Literature

Must enroll in American Government class

Recommended to enroll in Mathematics course

Recommended to enroll in Science elective

Kansas City Kansas Community College Tech program is an option senior year

Part-time Student is an option senior year

Must have 24 credits to graduate and will need to choose electives based on individual graduation needs

Electives (Grades 9-12)

Students must enroll in two semesters (1 year) of Fine Arts (see Course Description Book)

Students must enroll in two semesters (1 year) of Technical Arts (see Course Description Book)

Students must enroll in one semester (.5 year) of Physical Education (see Course Description Book)

Sample 4-Year Plan: College Bound

The following chart contains a sample of courses to take and a pathway for a College Bound Student.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Credits	Course	Credits
English 9	1	English 10	1
Algebra 1	1	Algebra II	1
World History	1	U.S. History	1
Earth and Space Science	1	Biology	1
Health and Fitness	1	Aerobics	0.5
Computer Applications	1	Consumer and Personal Finance	0.5
Spanish I	1	Economics	0.5
		Spanish II	1
		Creative Art - Comprehensive	0.5
TOTAL	7	TOTAL	7
JUNIOR YEAR		SENIOR YEAR	
Course	Credits	Course	Credits
American Literature	1	World Literature	1
Geometry	1	College Algebra	1
Sociology	0.5	U.S. Government	0.5
Conspiracies and Scandals	0.5	Physics	1
Chemistry	1	Weights	1
Weights	1	Banking and Finance	0.5
Accounting	1	Investing	0.5
Spanish III	1	Spanish IV	1
		Photography	0.5
TOTAL	7	TOTAL	7
CTE PATHWAY			
Business Finance Pathway			
Introduction Level Course		Business Essentials(Middle School)	
Technical Level Course		Economics	
Application Level Course		Banking and Finance	

4-Year Plan

In the chart below, using the enrollment guidelines and the course offerings; create your own 4-Year Plan.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Credits	Course	Credits
TOTAL		TOTAL	
JUNIOR YEAR		SENIOR YEAR	
Course	Credits	Course	Credits
TOTAL		TOTAL	
CTE PATHWAY			
Introduction Level Course			
Technical Level Course			
Application Level Course			

Chapter 2: Certificate/Training

This chapter contains several resources that should be used as a guide for any student who is planning to apply for a technical college. Items included are:

Calendar for Technical College Bound Students	30
Choosing a Technical College.....	32
Technical College Comparison Worksheet	34
Cost of Technical College	35
Financial Aid	36
Technical College Admission Assessments.....	39
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Sample Four-Year Plan for Certificate Bound Students	48
Create your 4-Year Plan.....	49

Calendar for Technical College Bound Students

P = Parents S = Students

AUGUST

	Grade Level	9	10	11	12
Review the booklet. Be sure you have a clear understanding of graduation requirements, tech. school/career requirements, and testing.		S/P	S/P	S/P	S/P
Develop/Update the Four-Year Plan.		S/P	S/P	S/P	S/P
Obtain class Schedule: check for accuracy.		S	S	S	S
Make sure your fall schedule of classes includes tech. school admission requirements.		S/P	S/P	S/P	S/P
Finalize 1 st , 2 nd , and 3 rd choices: Tech School/Certificate Programs.					S
Register for the Accuplacer/ACT online, if needed.				S/P	S/P
Participate in extra-curricular activities: some programs consider experience of talent and leadership.		S	S	S	S
Contact Student Services for date(s) of program visitations.		S/P	S/P	S/P	S/P

SEPTEMBER

	Grade Level	9	10	11	12
Ask for necessary recommendations.					S
Read Senior Bulletin.					S
Begin scholarship search.					S
Finalize program choices and complete program Applications.					S

OCTOBER

	Grade Level	9	10	11	12
Finalize all Applications online. Remember, applications do not need to be completed in one session.					S

NOVEMBER

	Grade Level	9	10	11	12
Have transcripts sent to requesting programs/schools.					S

DECEMBER

	Grade Level	9	10	11	12
Visit program campuses over vacation.		S/P	S/P	S/P	S/P

Calendar for Technical College Bound Students (continued)

JANUARY

	Grade Level	9	10	11	12
Make sure your spring schedule of classes includes program admission requirements.		S/P	S/P	S/P	S/P
Complete financial aid forms: FAFSA.					S/P
Check for additional scholarships. Apply for local scholarships.					S

FEBRUARY

	Grade Level	9	10	11	12
Plan a challenging fall schedule of classes.		S	S	S	

MARCH

	Grade Level	9	10	11	12
Register online for the Accuplacer/ACT tests for the spring.				S/P	
Continue your Program search.				S	

APRIL

	Grade Level	9	10	11	12
Check with counselor regarding community college summer or fall classes.			S	S	
Notify counselor of any scholarships/grants received so awards may be included in honors report.					S/P
Visit Program Campuses.				S/P	

MAY

	Grade Level	9	10	11	12
Arrange for an official transcript to be sent.					S
Write a "Thank You" note to teachers/counselors who wrote recommendations.					S
Take college admission tests and send scores to colleges under consideration.				S	

Choosing a Technical College

By the time you were three or four years old, you probably began thinking about what you wanted to do when you grew up. Perhaps you wanted to be a police officer, a nurse, a famous dancer, actor, or football player. No doubt, you changed your mind many times as you were growing up. You may still need to consider various possibilities before making a career choice.

Education will play a big role in this decision-making process: Selecting the technical college that will meet your needs is not always easy. This booklet has been prepared to help you by providing information you need in order to make appropriate choices.

Technical colleges are similar to people with each having a different reason for being. Technical colleges vary widely in size, location, programs offered, and the kind of students they seek. All have one thing in common. They are places where people and ideas get together. However, the way this happens varies from one institution to the next. Thus, while all colleges and universities are right for some, no one technical college is right for everyone.

CHOOSING A TECHNICAL COLLEGE

All students have a variety of opportunities for higher education and it may take years to explore all available options. Students who wait until their senior year often feel rushed and tend to make decisions without having all the necessary facts. Even freshmen need to become aware of college opportunities, since college entrance often depends upon selecting an appropriate high school program.

Although college awareness ideally should begin in the ninth grade, the junior year is crucial! You should begin to gather information from the following sources:

1. Relatives and friends who have attended or are presently attending college.
2. Your teachers and counselors.
3. College Representatives – m e e t with them when they visit your school.
4. Visit College Campuses either on the special college days set up for prospective students or by calling the college and arranging for a visit. Tours of the campus, departments of interest, a n d classes can be set up.

WHAT THINGS SHOULD YOU CONSIDER WHEN SELECTING A COLLEGE

Admission Requirements

Check the website before applying to determine if you meet all entrance requirements. This should be done for each college to which you apply as requirements may vary. Your Compass/ACT scores, GPA, and high school course work provide the basic information. Trade and other specialized schools may consider relevant courses taken, job experience, and special talents.

Location

- Distance from home
- Immediate surroundings
- Large city versus small college town

Academic Reputation

- General-overall
- Specific academic areas
- (Check several sources; one person's opinion may not be an accurate assessment)

Choosing a Technical College (continued)

Size of Campus

- Large schools (15,000-35,000 students) usually offer many majors, extensive activities, large libraries, some large classes, sometimes an urban atmosphere, perhaps nationally ranked athletic teams.
- Small schools (under 5,000 students) usually offer smaller classes, fewer majors, smaller libraries, fewer total activities, and often provide greater opportunities for participation on student government, the arts, student activities, and/or sports.

Programs Offered

- Comprehensive versus special purpose
- Flexibility of program
- Academic policies (e.g., grading system)
- Innovations in teaching and learning (e.g., internships, study abroad)
- Courses and majors offered

Campus Environment

- Physical characteristics of campus (e.g., landscaping, arrangement of buildings)
- Student dress
- Relationship between faculty and students
- Intellectual climate

The Cost

- Financial aid or scholarships are possibilities. Don't automatically rule out a college because of cost. Eliminating applying to a college because you and your family believe it to be too expensive may be premature. Apply to the college along with requesting financial aid. The financial aid officer will contact you concerning your eligibility for scholarships, grants, loans, work-study programs, etc. This is the time to decide with your parents whether or not attendance is financially feasible.

College Tours

The best way to select a campus is to see it for yourself. One visit may tell you more than all other sources combined. The sophomore and junior years are excellent times for students and parents to tour college campuses.

Technical Colleges in Kansas

- Flint Hills Technical College
- Kansas City Kansas Community/Technical College
- Manhattan Area Technical College
- North Central Kansas Technical College
- Northwest Kansas Technical College
- Salina Area Technical College
- Seward County Area Technical School
- Wichita Area Technical College

Technical College Comparison Worksheet

The criteria to be used when making college comparisons will vary according to student need. Add other criteria as appropriate before college. College information may be obtained through your counselor, college catalogs, and local college nights. Plan to tour the college campuses of your choice before your senior year of high school if possible.

Comparative Criteria	College A	College B	College C
Enrollment			
Cost			
Admission Requirements			
Test Required			
Majors of Interest			
Percent who Graduate			
Percent of Commuters			
Percent on to Higher Degree			
Housing Availability			
Application Fee			
Enrollment Deposit			
Typical Aid Package			
Percent of Students Receiving Aid			
Faculty-Student Ratio			
Average Compass/ACT Scores			
Your Order of Preference			
Your Changes of Admission			

Cost of Technical College

The cost per credit hour varies greatly from school to school and from program to program. The cost can vary due to equipment fees, lab fees, book fees, etc. The costs of technical schools vary widely. To help you compare the costs between technical schools, the cost of an automotive program at each school is included for comparison. Below is the approximate program costs for Certification and an Associate's Degree at each technical college. For more details visit the website for the college you are interested in to find a worksheet of costs for each program.

Kansas Technical Colleges Program Cost Ranges *2015-2016 School Year

Technical College	Certificate	A.A.S Degree
Flint Hills Technical College	\$8,514	\$13,668
Kansas City Kansas Community Technical College	\$3,370	\$6,501
Manhattan Area Technical College	unknown	\$13,646
North Central Kansas Technical College	\$12,503	\$19,012
Northwest Kansas Technical College	unknown	\$16,400
Salina Area Technical College	\$7,829	\$9,824
Seward County Area Technical School	\$3,476	\$5,056
Wichita Area Technical College	\$8,042	\$9,022

*Some costs include tuition, books, fees, and materials.

Financial Aid

The basic question of how to finance a college education is uppermost in the minds of students and parents. It should be understood that the family's financial strength is dependent upon a combination of things such as assets, liabilities, family size, age of parents and medical expenses. Parents and students are responsible to help pay for college costs. If the costs cannot be met, then the student has the opportunity to apply for financial help.

When computing college costs, it is important that you include all costs for you to attend school. Food, clothing, transportation, and medical expenses are included in the cost of your education, along with fees and books.

All students should apply for financial aid even if they think they do not qualify. Thus, the rule of thumb is: ALWAYS APPLY - you will be told if you do not qualify. Remember, two thirds of all college students receive some type of financial assistance.

It is the student's responsibility to meet all financial aid deadlines on time. Information concerning sources of money qualifications and deadlines can be obtained from the following:

1. Counselors in charge of scholarships and financial aid
2. Reference materials found in the Counseling Office and public library
3. Newsletters sent home to parents
4. The Financial Aid Office of the college of your choice

The U.S. Department of Education awards about \$150 billion a year in grants, work-study funds, and low-interest loans to more than 15 million students. Federal student aid covers such expenses as tuition and fees, room and board, books and supplies, and transportation. Aid also can help pay for other related expenses, such as a computer and dependent care. Thousands of schools across the country participate in the federal student aid programs; ask the schools you're interested in whether they do!

Federal student aid includes:

- Grants—financial aid that doesn't have to be repaid (unless, for example, you withdraw from school and owe a refund)
- Loans— borrowed money for college or career school; you must repay your loans, with interest
- Work-Study—a work program through which you earn money to help you pay for school

What kinds of federal grants are available?

The U.S. Department of Education offers a variety of federal grants to students attending four-year colleges or universities, community colleges, and career schools. We've given each of our grants its own page:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grants (FSEOG)
- Teacher Education Assistance for College and Higher Education (TEACH) Grants
- Iraq and Afghanistan Service Grants

Financial Aid (continued)

What kinds of student loans are available?

The U.S. Department of Education has two federal student loan programs:

- The *William D. Ford Federal Direct Loan (Direct Loan) Program* is the largest federal student loan program. Under this program, the U.S. Department of Education is your *lender*. There are four types of Direct Loans available:
 - Direct Subsidized Loans are loans made to eligible undergraduate students who demonstrate *financial need* to help cover the costs of higher education at a college or career school.
 - Direct Unsubsidized Loans are loans made to eligible undergraduate, graduate, and professional students, but in this case, the student does not have to demonstrate financial need to be eligible for the loan.
 - Direct PLUS Loans are loans made to graduate or professional students and parents of dependent undergraduate students to help pay for education expenses not covered by other financial aid.
 - Direct Consolidation Loans allow you to combine all of your eligible federal student loans into a single loan with a single *loan servicer*.
- The Federal Perkins Loan Program is a school-based loan program for undergraduates and graduate students with exceptional financial need. Under this program, the school is lender.

QUALIFYING FOR FINANCIAL AID

To qualify for federal student aid (grants, loans, and work-study funds), you have to meet certain requirements. The general eligibility requirements are that you must:

- demonstrate financial need (for most programs);
- be a U.S. citizen or an eligible noncitizen;
- have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau);
- be registered with Selective Service, if you're a male (you must register between the ages of 18 and 25);
- be enrolled or accepted for enrollment as a regular student in an eligible degree or certificate program;
- be enrolled at least half-time to be eligible for Direct Loan Program funds;
- maintain satisfactory academic progress in college or career school;
- sign statements on the Free Application for Federal Student Aid (FAFSA®) stating that
 - you are not in default on a federal student loan and do not owe money on a federal student grant and
 - you will use federal student aid only for educational purposes; and
- show you're qualified to obtain a college or career school education by
 - having a high school diploma or a recognized equivalent such as a General Educational Development (GED) certificate or
 - completing a high school education in a homeschool setting approved under state law.

For Financial Aide Deadlines visit <https://fafsa.ed.gov/deadlines.htm>

Financial Aid (continued)

Where to Find College Scholarships

The government, colleges and private organizations provide money to help students cover college costs. This financial aid comes in several forms. One form is scholarships — gifts of money that does not need to be paid back.

Scholarships are usually offered to students who meet certain requirements. For example, scholarships may be given to students who have strong academic or athletic skills, who are members of a specific ethnic group or whose parents work for a certain company. Here are more details about what types of scholarships are available and where to find them.

College Scholarships

Scholarships given by colleges are the most common type of scholarships. Check out a college's website, catalog and financial aid materials for information on the scholarships it offers. Awards can be offered on a university-wide basis or within a particular college or major. Your college may automatically put your name in for its scholarships when you submit financial aid forms. Ask a financial aid officer if this is the case.

Outside Scholarships

Those given by an organization that isn't your college or the federal government will most likely be a small part of your college money but can help meet costs. Here are some places you can look for these types of awards.

- <https://bigfuture.collegeboard.org/scholarship-search>
- <http://www.fastweb.com/>
- <https://www.salliemae.com/plan-for-college/scholarships/scholarship-search/>

Local Scholarships

The Senior Counselor meets with the senior class each year to discuss awards for students graduating from your high school and for residents of your town. Each year the Student Services webpage is updated with local scholarships that are available for the school year and how to apply. You may only apply for these during your senior year.

State Scholarships

Almost every state has a scholarship program for residents, and the awards are usually limited to students who will attend college in that same state. Visit http://www.kansasregents.org/scholarships_and_grants for more information.

National Scholarships

Examples of national scholarships include those sponsored by

- National Merit Scholarship Corporation
- Gates Millennium Scholars
- Intel Science Talent Search
- Coca-Cola Scholars Foundation
- Robert C. Byrd Honors Scholarship Program

The College Board also cosponsors scholarship competitions with the Siemens Foundation. National scholarships are open to people from across the country, so expect more competition for them.

Technical College Admission Assessments

ACCUPLACER TEST: Contact your Counselor for details on how/when to test.

Required for Dual/Concurrent enrollment courses.

ACCUPLACER tests your knowledge in math, reading, and writing. These tests help identify your strengths and needs in each subject area. The academic advisers and counselors at your college or technical school will use your ACCUPLACER test results along with information about your academic background, goals, and interests to help you take courses that match your skill level and give you the best opportunities for success.

ACT: Go to www.actstudent.org/start to register for a test date.

The ACT is not required for entrance into a technical program; however, students still may consider taking the ACT if scholarships are desired. The ACT is accepted by all 4-year colleges and universities in the United States. The ACT multiple-choice tests are based on what you're learning. The ACT is not an aptitude or an IQ test. The test questions on the ACT are directly related to what you have learned in your high school courses in English, mathematics, reading, and science. Every day you attend class you are preparing for the ACT. The harder you work in school, the more prepared you will be for the test.

The ACT helps you plan for your future. In addition to the tests, the ACT also provides you with a unique Interest Inventory and a Student Profile Section. By responding to these sections, which ask about your interests, courses, and educational preferences, you provide a profile of your work in high school and your career choices to colleges.

The ACT helps colleges find you. By taking the ACT, you make yourself visible to colleges and scholarship agencies, so it's another way to help you get ready for life after high school.

Tips for Applying to Technical College

SUGGESTIONS FOR FILLING OUT TECHNICAL COLLEGE APPLICATIONS

- The content will influence the Admissions Committee. Allow yourself sufficient time to fill out the application. A “rush job” results in careless errors. Work at home, alone, in a quiet place where you can give the job the consideration it deserves.
- Read directions carefully; follow them accurately.
- Read all questions on the form and think about your answers before you begin to write.
- Write a rough draft of essay questions. Ask your English teacher to approve this before submitting it in your application form.
- Make your answers truthful, specific, and concise.
- Complete your application carefully. Many colleges will refuse a request for a second application form.
- Make sure to use spell-check.
- Answer all questions.
- An application fee is required.
- Fill out a transcript request card in the Registrar’s Office in order to send an “official” transcript.
- Applications for housing may or may not be included with the college admission application. Many colleges do not send students the housing application until the college admission application has been received. Since housing is often in short supply, it is important that students make application at the earliest possible date.
- If eligible, apply for EOP (Educational Opportunity Program).
- Males may register for the Selective Service.
- Pay attention to links to FAFSA (financial aid).

LETTERS OF RECOMMENDATION

- Some private colleges and scholarships will request a letter of recommendation.
- Colleges are looking for personal insights about student applications, not a reiteration of grades and test scores. The most effective letters are usually obtained from teachers or counselors who know the student very well.
- The most competitive colleges usually prefer letters from teachers of college prep courses, (i.e., English, Lab Science, Advanced Math, and Foreign Language). These faculty members will witness strengths in their classroom. These teachers are often better able to promote admission than, for instance, an administrator who has not had such extended personal interaction.
- When requesting a letter or recommendation, allow the faculty member ten to fourteen days for completion.
- Make personal contact with the faculty member. DO NOT assume the letter will be completed if you send a request by mail.
- Be sure to give the faculty member an addressed, stamped envelope containing the names of the individual/office to receive the letter.
- Write a short “thank you” to the individual who has taken the time to support you in this way.

Tips for Applying to Tech. Coll. (continued)

SUGGESTIONS FOR WRITING A RESUME

What's a résumé?

A résumé is a document that sums up your skills, experiences and accomplishments so a potential employer can quickly see whether you are a good fit for a position. Before you start applying for jobs, scholarships, or college, you'll need to write a résumé. A strong résumé can help you stand out in the crowd.

What does a résumé look like?

Résumés don't all look alike, but there are some general guidelines. Employers generally prefer that they fit on one side of one page. They also should always look professional—no pink paper or fancy fonts. Look at the examples of résumés that come with most word-processing programs for some ideas. You can also check out sites such as Monster Jobs and CareerBuilder for résumé samples.

What goes on a résumé?

A résumé usually has several sections. These can include the following:

- Name and contact information
- Objective or summary statement
- Work experience
- Volunteer and extracurricular experience
- Education
- Skills

State your objective or give a summary statement

After you list your name and contact information at the top of the page, you can briefly describe your objective. This means that you explain what type of position you're looking for and your employment goals. Another possibility is to put a summary statement — a snapshot of your qualifications — in this spot.

Describe your work experience

You probably don't have a lot of work experience at this point. But anything you've accomplished can show you're reliable and responsible. You can include summer jobs, internships and even things like regular babysitting gigs. List the dates you held each position and your job title and briefly describe your most important duties.

Include volunteer and extracurricular experience

These activities show that you have qualities employers value. Volunteering experience proves you are hard-working and reliable. Being a student athlete or a member of an honor society or serving in a leadership position in a club demonstrates your commitment and leadership abilities.

Describe your education

As you continue to study, the education portion of your résumé will grow. For now, just list the high school you attend. If you've taken any college-level courses, you can mention those too.

Highlight your skills

Chances are you have valuable skills to offer an employer. If you can use a computer, know any software programs well, or can program, say so in this section. List any languages you speak. Include any other relevant skills you possess, such as experience editing video or blogging.

Watch your writing

The way you write your résumé is important. Résumés generally feature clear, short descriptions. You don't have to use full sentences, but you have to be consistent with punctuation. Match verb tenses throughout, using active verbs like "developed," "performed," and "managed."

Earn College Credit in High School

KCKCC Concurrent/Dual Enrollment Instructions

Online enrollment instructions using WebAdvisor

STEPS TO ENROLLMENT

CREATE AN ACCOUNT

- <http://www.kckcc.edu/Apply>
- Students must create a KCKCC student account before applying.
- Create a Username and Password
- If you have any issues with the creating the account or the enrollment process, please contact the Help Desk at 299-7479 or Mary Kobe Peterson at: 913-288-7324 mkobe@kckcc.edu.

1. APPLY

- Click next, and then apply online
- Make sure your application is complete then submit
- You will receive an auto response thank you
- Once your application is processed, a second email will be sent with your student ID

Allow 1 week for your application to be processed. You need your student ID to take the Accuplacer test.

2. TESTING

- Each student must take the placement test
- Your KCKCC user ID number is required for the test
- A photo ID is required
- Testing is available Monday-Thursday 8:00 to 11:00 and 2:00-6:00 in the Academic Resource Center or at the Leavenworth Center
- Please allow 2 hours for testing

3. PERMISSION FOR CONCURRENT/DUAL ENROLLMENT

- Once you turn in your test scores to Mrs. Terrell, she will give you the Concurrent enrollment form
- You will need to complete the form and return this to her
- Please allow 1 week for forms to be processed before enrolling in WebAdvisor

4. Enrollment

In order to enroll, you must have a WebAdvisor account.

Don't have a WebAdvisor Account...

- Select WebAdvisor from the drop down menu on the left of the KCKCC homepage or from the top right.
- Select "I am new to WebAdvisor" link on the left side of the screen after WebAdvisor is opened.
- Enter the required information and your temporary password will be sent to your email address.

Do have a WebAdvisor account...

- Go to WebAdvisor and log in.
- Log in with User ID and temporary password and the next page will state "Change Password"
- When you click "submit" you will receive a message that your password has expired. You will need to create a new password that you will remember.
- Click "Submit". You have set up your WebAdvisor account.
- Click on "Current Student" to get started.

5. College Class selection

You must search for your classes by high school name (Bonner Springs High school)

- Please select the college class that you will be taking at BSHS

6. PAYMENT

Once enrolled, payment is due by August 6th

- You must pay online by credit card
- Payment plans are available when completing finalizing your payment online through WebAdvisor.

Earn College Credit in High School

KCKCC TEC Programs Available in High School

Costs are based on the 2015-2016 school year

Program	Cost to Student*	Post-Secondary Program Length	Total Program Credits
Auto Collision Repair		11 months	52 credits
Auto Technology		11 months	50 credits
Building and Property Maintenance		9 months	40 credits
Computer Repair		11 months	57 credits
Construction Technology		11 months	48 credits
Cosmetology	\$850	14 months	50 credits
Culinary Arts		9 months	40 credits
Early Childhood Education	\$125	9 months	20 credits
Electrical Technology	\$300	11 months	57 credits
Heating and Refrigeration Technology		11 months	44 credits
Health Careers	\$150**	1 semester	
Machine Technology		11 months	48 credits
Major Appliance Technology		11 months	52 credits
Multimedia/Video Production		11 months	30 credits
Nail Technology	\$425	4 months	15 credits
Networking Technology		9 months	40 credits
Office Assistant	\$1,000	9 months	17 credits
Welding Technology		9 months	40 credits

Tuition is paid by the State of Kansas and the home school district.

Tuition is pro-rated for former high school students who continue TEC enrollment with advanced standing as Kansas Postsecondary students in order to complete the program.

Tuition rates and course fees are subject to change on July 1 of each year.

* Fees, books, tools, and uniforms (if required) are additional and vary by program. Some programs will have incidental fees which will be used for t-shirts, workbooks, or other consumables. These costs are not covered by SB155.

** Includes state-required supply kit, book, uniforms and apprentice license. Payment is due by the start of school. A KDHE health assessment must be completed and negative TB test results provided the first week of class in order to fulfill the required clinical experience in a health care facility.

If you are interested in TEC, please contact Mrs. Beye in Student Services.

Career & Technical Education Pathways

Technological advances and global competition have transformed the nature of work. Tomorrow's jobs will require more knowledge, better skills, and highly flexible workers who continually update their knowledge and skills. Our goal is to provide students with relevant contexts for learning through pathways to college and career readiness. When it comes to finding a rewarding career, students need to be knowledgeable about their interest and abilities, what work environment they prefer, their post high school educational plans, and what income they would like to earn. BSHS realizes the process to finding that ideal career begins **now** because where you start can have an impact on where you are headed. The Career Cluster Pathways are designed to provide a smooth transition from high school to postsecondary education (technical colleges, community colleges and universities), apprenticeship opportunities, the military, and/or the workplace. BSHS pathways are designed for students to begin their pathway strand during freshman year and continue through their junior/senior year of high school. If the student completes their pathway their junior year and meets the senior requirements, as well as the Kansas City Kansas Community College requirements, they will be eligible to enroll in one of the certificate programs at KCKCC

Students who are pathway completers MAY be exempt from introductory courses when they attend college.

CAREER CLUSTERS TERMINOLOGY

As you begin your pathway it is important to have some common terms and definitions that are used consistently within the district.

APPLICATION LEVEL COURSE: An advanced level course that builds on the technical level.

CAREER PATHWAY: Represents a grouping of occupations within a cluster that share a base level of common knowledge and skill.

CONCENTRATOR: A student/learner who has earned 3 credits in an approved CTE Career Clusters Pathway. For a student to be a concentrator, at least 2 of 3 required secondary level credits taken must be a combination of technical and application levels.

CROSSWALK (COMMON) COURSE: A course that is approved for inclusion in more than one Career Cluster pathway.

INTRODUCTORY LEVEL COURSE: An introduction to a specific or multiple clusters or pathways that require similar foundation knowledge and skills.

PLAN OF STUDY: Incorporates and aligns secondary and postsecondary education elements. It also includes opportunities for obtaining postsecondary credit. It helps students and parents in outlining courses the student will take during his or her high school years.

TECHNICAL LEVEL COURSE: A course that builds on the knowledge and skills learned in the introductory level course, with a focus on acquiring practical technical skills specific to the cluster/pathway.

21st CENTURY SKILLS: Skills that are essential for workplace/career success; including: critical thinking/problem solving skills, communication skills, creativity & innovation skills, collaboration skills, information and media literacy skills, and contextual learning skills.

CTE Pathways (continued)

2015-2016

Bonner Springs High School

CTE Pathway Offerings

AV Communications

Visual Arts

Information Support &
Services

Web & Digital
Communications

Business Entrepreneurship
& Management

Business Finance

Restaurant and Event
Management



Production

Construction

BioChemistry

BioMedical

Mobile Equipment
Maintenance

Teaching/Training

Consumer Services

Correction, Security & Law
Enforcement

Family and Community
Services

Health Science

CTE – Pathways (continued)

Industrial, Manufacturing, and Engineering	
Construction and Design	Level
Intro to Industrial Technology (.5)	9-11
Drafting/CAD (1.0)	10-12
Woodworking Principles (Cabinet & Furniture 1) (1.0)	10-12
Carpentry (Residential 1) (1.0)	10-12
Furniture & Cabinetry Fabrication (C&F 2) (1.0)	10-12
Carpentry II (Residential 2) (1.0)	11-12
Production	
Intro to Industrial Technology (.5)	9-11
Production Blueprint Reading (.5)	9-11
Drafting/CAD (1.0)	10-12
Production Welding Processes I (1.0)	10-12
Production Welding Processes II (1.0)	11-12
Mobile Equipment Maintenance	
Intro to Industrial Technology (.5)	9-11
Business Essentials (.5)	9-11
Small Gas Engines & Powertrains (1.0)	10-12
Research & Emerging Trends in Transportation (1.0)	11-12
BioChemistry	
Computer Applications (1.0)	9-11
Chemistry (1.0)	11-12
Anatomy&Physiology (1.0)	11-12
Project Mgmt & Resource Scheduling (1.0)	11-12
BioMedical	
Computer Applications (1.0)	9-11
Biology (1.0)	10
Anatomy&Physiology (1.0)	11-12
Project Mgmt & Resource Scheduling (1.0)	11-12

Business, Marketing, and Management	
Entrepreneurship & Management	
Business Essentials (.5)	9-11
Business Economics (.5)	10-12
Business Management (.5)	10-12
Entrepreneurship (.5)	10-12
Marketing (1.0)	10-12
Applied Business Development- <i>Brave Cave</i> (1.0)**	11-12
Business Finance	
Business Essentials (.5)	9-11
Consumer & Personal Finance (.5)	9-12
Business Economics (.5)	10-12
Accounting (1.0)	10-12
Banking and Finance (.5)	11-12
Investing (.5)	11-12
Restaurant & Event Management	
Career & Life Planning (.5)	9-11
Business Essentials (.5)	9-11
Culinary Essentials (.5)	9-12
Culinary Arts (1.0)	10-12
Baking & Pastry I (.5)	11-12
Career & Community Connections (1.0) **	11-12
Applied Business Development- <i>Brave Cave</i> (1.0)**	11-12

** Placement by instructor

Arts, Communication, & Information	
Visual Arts	Level
Career & Life Planning (.5)	9-11
Computer Applications (1.0)	9-11
Photo Imaging (.5)	10-12
Essentials of Interior & Textile Design (.5)	10-12
Career & Community Connections (1.0) **	11-12
Web and Digital Communications	
Computer Applications (1.0)	9-11
Web Page Design (1.0)	10-12
Project Mgmt & Resource Scheduling (1.0)	11-12
Information Support & Services	
Computer Applications (1.0)	9-11
Essentials:PC Hardware & Software (1.0)	10-12
Project Mgmt & Resource Scheduling (1.0)	11-12
AV Communications Pathway	
Business Essentials (.5)	9-11
Computer Applications (1.0)	9-11
21st Century Journalism (.5)	9-11
Audio/Video Production Fundamentals (.5)	9-11
Photo Imaging (.5)	10-12
Yearbook (1.0) **	10-12
Newspaper (1.0) **	10-12
TeePee Talk (1.0) **	10-12

Human Resources and Services	
Teaching/Training	
Career & Life Planning (.5)	9-11
Human Growth & Development A (.5)	9-12
Family Studies A (.5)	9-12
Teaching as a Career (1.0)	10-12
Teaching Internship (1.0) **	11-12
Corrections, Security, Law & Law Enforcement Pathway	
Intro to Law, Public Safety & Security (.5)	9-12
Law Enforcement I (1.0)	9-12
Law Enforcement II (1.0)	10-12
LPSS Internship (.5)	11-12
Forensic Science (1.0) *prerequisite of Biology	11-12
Consumer Services	
Career & Life Planning (.5)	9-11
Consumer & Personal Finance (.5)	9-12
Entrepreneurship (.5)	10-12
Marketing (1.0)	10-12
Career & Community Connections (1.0) **	11-12
Family and Community Services	
Career & Life Planning (.5)	9-11
Human Growth & Development A (.5)	9-12
Family Studies A (.5)	9-12
Consumer & Personal Finance (.5)	10-12
Career & Community Connections (1.0) **	11-12

Health Science	
Health Science	
Biology (1.0)	10
Chemistry (1.0)	11-12
Anatomy & Physiology (1.0)	11-12
Forensic Science (1.0) *prerequisite of Biology	11-12

Enrollment Guidelines

Freshmen

Must enroll in seven classes per semester

Must enroll in English 9

Must enroll in a Mathematics course

Must enroll in Earth and Space Science class

Must enroll in World History and Geography

Must enroll in Health and Fitness

Pick two year-long electives or four semesters of electives. See course description book

Sophomores

Must enroll in seven classes per semester

Must enroll in English 10

Must enroll in a Mathematics course

Must enroll in US History class

Must enroll in Biology class

Pick three year-long electives or six semesters of electives. See course description book

Junior

Must enroll in seven classes per semester

Must enroll in English 11 or American Literature

Must enroll in a Mathematics course

Must enroll in a Social Science elective (1 semester minimum)

Must enroll in Chemistry or other Science elective

Pick four year-long electives or eight semesters of electives. See course description book

Senior

Must enroll in English 12 or World Literature

Must enroll in American Government class

Kansas City Kansas Community College Tech program is an option senior year

Part-time Student is an option senior year

Must have 24 credits to graduate and will need to choose electives based on individual graduation needs

Electives (Grades 9-12)

Students must enroll in two semesters (1 year) of Fine Arts (see Course Description Book)

Students must enroll in two semesters (1 year) of Technical Arts (see Course Description Book)

Students must enroll in one semester (.5 year) of Physical Education (see Course Description Book)

Sample 4-Year Plan: Certificate Bound

The following chart contains a sample of courses to take and a pathway for a Technical College Bound Student.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Credits	Course	Credits
English 9	1	English 10	1
Algebra 1	1	Algebra II	1
World History	1	U.S. History	1
Earth and Space Science	1	Biology	1
Health and Fitness	1	Individual Sports	0.5
Intro to Industrial Tech	0.5	Welding I	1
Production and Blueprint	0.5	Band	1
Band	1	Creative Art- Comprehensive	0.5
TOTAL	7	TOTAL	7
JUNIOR YEAR		SENIOR YEAR	
Course	Credits	Course	Credits
English 11	1	English 12	1
Geometry	1	U.S. Government	0.5
Sociology	0.5	Weights	1
Conspiracies and Scandals	0.5	Painting	0.5
Integrated Science	1		
Weights	1	KCKCC courses for Welding	4
Welding II	1	Technology	
Band	1		
TOTAL	7	TOTAL	7
CTE PATHWAY			
Production Pathway			
Introduction Level Course		Intro to Industrial Tech	
Technical Level Course		Welding I	
Application Level Course		Welding II	

4-Year Plan

In the chart below, using the enrollment guidelines and the course offerings; create your own 4-Year Plan.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Credits	Course	Credits
TOTAL		TOTAL	
JUNIOR YEAR		SENIOR YEAR	
Course	Credits	Course	Credits
TOTAL		TOTAL	
CTE PATHWAY			
Introduction Level Course			
Technical Level Course			
Application Level Course			

Chapter 3: Military/Work Force

This chapter contains several resources that should be used as a guide for any student who is planning to go into the Military or straight into the workforce. Items included are:

Calendar for Military/Work Force Bound Students.....	51
Military Opportunities.....	53
Military Requirements	54
Military Admissions Assessments	55
Completing an Application	56
Completing a Resume.....	57
Career and Technical Education Pathways	58
Enrollment Guidelines	61
Sample Four-Year Plan for Military/Work Force Bound Students	62
Create your 4-Year Plan	63

Calendar for Military/Workforce

P = Parents S = Students

AUGUST

	Grade Level	9	10	11	12
Review the booklet. Be sure you have a clear understanding of graduation requirements, tech. school/career requirements, and testing.	S/P	S/P	S/P	S/P	S/P
Develop/Update the Four-Year Plan.	S/P	S/P	S/P	S/P	S/P
Obtain class Schedule: check for accuracy.	S	S	S	S	S
Make sure your fall schedule of classes includes graduation requirements.	S/P	S/P	S/P	S/P	S/P
Finalize 1 st , 2 nd , and 3 rd choices: Military Branches/Jobs.				S	
Register for the ASVAB, if needed.				S/P	S/P
Participate in extra-curricular activities: some programs consider experience of talent and leadership.	S	S	S	S	S
Contact a Recruiter.				S/P	S/P

SEPTEMBER

	Grade Level	9	10	11	12
Ask for necessary recommendations.					S
Read Senior Bulletin.					S

OCTOBER

	Grade Level	9	10	11	12
Finalize all Applications online. Remember, applications do not need to be completed in one session.					S

NOVEMBER

	Grade Level	9	10	11	12
Have transcripts sent to appropriate places.					S

DECEMBER

	Grade Level	9	10	11	12
Discuss options with family over the vacation.	S/P	S/P	S/P	S/P	S/P

Calendar for Military/Workforce

JANUARY

Grade Level **9** **10** **11** **12**

Make sure your spring schedule of classes meets graduation requirements. | S/P | S/P | S/P | S/P

FEBRUARY

Grade Level **9** **10** **11** **12**

Plan a challenging fall schedule of classes. | S | S | S |

MARCH

Grade Level **9** **10** **11** **12**

Register online for the ASVAB tests for the spring. | | | S/P |

Continue your Military Branch/Job search. | | | S |

APRIL

Grade Level **9** **10** **11** **12**

Check with counselor regarding community college summer or fall classes. | | S | S |

Notify counselor of any awards received so awards may be included in honors report. | | | | S/P

Visit with a Recruiter. | | | S/P |

MAY

Grade Level **9** **10** **11** **12**

Arrange for an official transcript to be sent. | | | | S

Write a "Thank You" note to teachers/counselors who wrote recommendations. | | | | S

Military Opportunities

IMMEDIATE BENEFITS

1. Educational and career training (technical and professional)
 - College degrees—associate, bachelor's, graduate
 - Vocational or technical certificates
 - Certificates of completion of civilian apprenticeship programs
 - High School diplomas or equivalency documents
2. Opportunity to become a commissioned officer through ROTC or military academies
3. Travel
4. Specific guaranteed training
5. A community with a variety of attractions
6. Free medical and dental care
7. Lower cost Commissary and Post Exchange services
8. Guaranteed pay
9. Promotion opportunities
10. Trained consultants and counselors, wide resources and references

LONG TERM BENEFITS

1. G.I. Bill
2. Scholarships and Fellowships
3. Pay Bonuses
4. 30-day paid vacation every year
5. Development of leisure times skills
6. Certain housing, medical, and educational services for families
7. Low cost life insurance
8. FHA In-Service Insured Loan for buying a home
9. Lifetime retirement benefits after 20 years of service
10. In career civil service, the veteran has absolute job retention rights over all non-veteran Federal workers

SCHOLARSHIPS AND STUDENT AID PROGRAMS

If you are willing to serve for a period of time in the U.S. Army, Navy, Air Force or Marine Corps, you will find that some very generous scholarships and student aid programs are available to you. In some cases, you can receive an education first, and serve an equivalent amount of time after you graduate. There are also programs that permit you to enter the service and accumulate money for an education while you complete your enlistment period.

For more information visit www.military.com

Military Requirements

Eligibility rules can be a little confusing. There are different rules for enlisting and for officer programs.

Enlisting: Enlisted members do the hands-on work of the military. They need at least a high school degree (a GED may or may not suffice).

Officer: Officers are the managers of the military. Most officer programs require a college degree at minimum, and are very competitive. Many officers have Master's or higher degrees.

Before you visit your local recruiter, be sure you meet the minimum qualifications for serving in the U.S. Armed Forces. Some qualifications are required by all five services:

- You must be a U.S. citizen or resident alien.
- You must be at least 17 years old (17-year old applicants require parental consent).
- You must (with very few exceptions) have a high school diploma.
- You must pass a physical medical exam.

For each branch, there are slightly different enlistment requirements:

To join the...	You must:
Air Force	<ul style="list-style-type: none"> • Be between the ages of 17-27. * • Have no more than two dependents. • Pass the Armed Services Vocational Aptitude test. (Minimum AFQT Score: 50)
Army	<ul style="list-style-type: none"> • Be between the ages of 17-34. * • Have no more than two dependents. • Pass the Armed Services Vocational Aptitude test. (Minimum AFQT Score: 31)
Coast Guard	<ul style="list-style-type: none"> • Be between the ages of 17- 39* • Have no more than two dependents. • Pass the Armed Services Vocational Aptitude Battery test. (Minimum AFQT Score: 45) • Have a willingness to serve on or around the water.
Marines	<ul style="list-style-type: none"> • Meet exacting physical, mental, and moral standards. • Be between the ages of 17-29. * • Pass the Armed Services Vocational Aptitude Battery test. (Minimum AFQT Score: 32) • Women are eligible to enlist in all occupational exception of combat arms specialties: infantry, tank and amphibian tractor crew members.
Navy	<ul style="list-style-type: none"> • Be between the ages of 17-34. * • Pass the Armed Services Vocational Aptitude Battery (ASVAB) test. (Minimum AFQT Score: 50) • Women are eligible to enlist in all occupational fields, with the exception of serving in the Navy Seals or on submarines.

Military Admission Assessments

ARMED SERVICES VOCATIONAL APTITUDE BATTERY (ASVAB) – For more information visit with your recruiter or go to <http://official-asvab.com/>

The ASVAB is a multiple-aptitude battery that measures developed abilities and helps predict future academic and occupational success in the military. It is administered annually to more than one million military applicants, high school, and post-secondary students.

ASVAB testing for applicants is conducted at Military Entrance Processing Stations, known as MEPS. The MEPS are a Department of Defense joint-service organization staffed with military and civilian professionals. There are 65 MEPS located across the U.S. and Puerto Rico. Click here to learn where the MEPS are located.

If you do not live near a MEPS, the ASVAB can be administered at a satellite location called a Military Entrance Test (MET) site. MET sites are often located in Federal government office buildings, National Guard armories, or Reserve centers.

Completing a Resume

SUGGESTIONS FOR WRITING A RESUME

What's a résumé?

A résumé is a document that sums up your skills, experiences and accomplishments so a potential employer can quickly see whether you are a good fit for a position. Before you start applying for jobs, scholarships, or college, you'll need to write a résumé. A strong résumé can help you stand out in the crowd.

What does a résumé look like?

Résumés don't all look alike, but there are some general guidelines. Employers generally prefer that they fit on one side of one page. They also should always look professional—no pink paper or fancy fonts. Look at the examples of résumés that come with most word-processing programs for some ideas. You can also check out sites such as Monster Jobs and CareerBuilder for résumé samples.

What goes on a résumé?

A résumé usually has several sections. These can include the following:

- Name and contact information
- Objective or summary statement
- Work experience
- Volunteer and extracurricular experience
- Education
- Skills

State your objective or give a summary statement

After you list your name and contact information at the top of the page, you can briefly describe your objective. This means that you explain what type of position you're looking for and your employment goals. Another possibility is to put a summary statement — a snapshot of your qualifications — in this spot.

Describe your work experience

You probably don't have a lot of work experience at this point. But anything you've accomplished can show you're reliable and responsible. You can include summer jobs, internships and even things like regular babysitting gigs. List the dates you held each position and your job title and briefly describe your most important duties.

Include volunteer and extracurricular experience

These activities show that you have qualities employers value. Volunteering experience proves you are hard-working and reliable. Being a student athlete or a member of an honor society or serving in a leadership position in a club demonstrates your commitment and leadership abilities.

Describe your education

As you continue to study, the education portion of your résumé will grow. For now, just list the high school you attend. If you've taken any college-level courses, you can mention those too.

Highlight your skills

Chances are you have valuable skills to offer an employer. If you can use a computer, know any software programs well, or can program, say so in this section. List any languages you speak. Include any other relevant skills you possess, such as experience editing video or blogging.

Watch your writing

The way you write your résumé is important. Résumés generally feature clear, short descriptions. You don't have to use full sentences, but you have to be consistent with punctuation. Match verb tenses throughout, using active verbs like "developed," "performed," and "managed."

Career & Technical Education Pathways

Technological advances and global competition have transformed the nature of work. Tomorrow's jobs will require more knowledge, better skills, and highly flexible workers who continually update their knowledge and skills. Our goal is to provide students with relevant contexts for learning through pathways to college and career readiness. When it comes to finding a rewarding career, students need to be knowledgeable about their interest and abilities, what work environment they prefer, their post high school educational plans, and what income they would like to earn. BSHS realizes the process to finding that ideal career begins **now** because where you start can have an impact on where you are headed. The Career Cluster Pathways are designed to provide a smooth transition from high school to postsecondary education (technical colleges, community colleges and universities), apprenticeship opportunities, the military, and/or the workplace. BSHS pathways are designed for students to begin their pathway strand during freshman year and continue through their junior/senior year of high school. If the student completes their pathway their junior year and meets the senior requirements, as well as the Kansas City Kansas Community College requirements, they will be eligible to enroll in one of the certificate programs at KCKCC

Students who are pathway completers MAY be exempt from introductory courses when they attend college.

CAREER CLUSTERS TERMINOLOGY

As you begin your pathway it is important to have some common terms and definitions that are used consistently within the district.

APPLICATION LEVEL COURSE: An advanced level course that builds on the technical level.

CAREER PATHWAY: Represents a grouping of occupations within a cluster that share a base level of common knowledge and skill.

CONCENTRATOR: A student/learner who has earned 3 credits in an approved CTE Career Clusters Pathway. For a student to be a concentrator, at least 2 of 3 required secondary level credits taken must be a combination of technical and application levels.

CROSSWALK (COMMON) COURSE: A course that is approved for inclusion in more than one Career Cluster pathway.

INTRODUCTORY LEVEL COURSE: An introduction to a specific or multiple clusters or pathways that require similar foundation knowledge and skills.

PLAN OF STUDY: Incorporates and aligns secondary and postsecondary education elements. It also includes opportunities for obtaining postsecondary credit. It helps students and parents in outlining courses the student will take during his or her high school years.

TECHNICAL LEVEL COURSE: A course that builds on the knowledge and skills learned in the introductory level course, with a focus on acquiring practical technical skills specific to the cluster/pathway.

21st CENTURY SKILLS: Skills that are essential for workplace/career success; including: critical thinking/problem solving skills, communication skills, creativity & innovation skills, collaboration skills, information and media literacy skills, and contextual learning skills.

CTE Pathways (continued)

2015-2016

Bonner Springs High School

CTE Pathway Offerings

AV Communications

Visual Arts

Information Support &
Services

Web & Digital
Communications

Business Entrepreneurship
& Management

Business Finance

Restaurant and Event
Management



Production

Construction

BioChemistry

BioMedical

Mobile Equipment
Maintenance

Teaching/Training

Consumer Services

Correction, Security & Law
Enforcement

Family and Community
Services-new

Health Science

CTE – Pathways (continued)

Industrial, Manufacturing, and Engineering	
Construction and Design	Level
Intro to Industrial Technology (.5)	9-11
Drafting/CAD (1.0)	10-12
Woodworking Principles (Cabinet & Furniture 1) (1.0)	10-12
Carpentry (Residential 1) (1.0)	10-12
Furniture & Cabinetry Fabrication (C&F 2) (1.0)	10-12
Carpentry II (Residential 2) (1.0)	11-12
Production	
Intro to Industrial Technology (.5)	9-11
Production Blueprint Reading (.5)	9-11
Drafting/CAD (1.0)	10-12
Production Welding Processes I (1.0)	10-12
Production Welding Processes II (1.0)	11-12
Mobile Equipment Maintenance	
Intro to Industrial Technology (.5)	9-11
Business Essentials (.5)	9-11
Small Gas Engines & Powertrains (1.0)	10-12
Research & Emerging Trends in Transportation (1.0)	11-12
BioChemistry	
Computer Applications (1.0)	9-11
Chemistry (1.0)	11-12
Anatomy&Physiology (1.0)	11-12
Project Mgmt & Resource Scheduling (1.0)	11-12
BioMedical	
Computer Applications (1.0)	9-11
Biology (1.0)	10
Anatomy&Physiology (1.0)	11-12
Project Mgmt & Resource Scheduling (1.0)	11-12

Business, Marketing, and Management	
Entrepreneurship & Management	
Business Essentials (.5)	9-11
Business Economics (.5)	10-12
Business Management (.5)	10-12
Entrepreneurship (.5)	10-12
Marketing (1.0)	10-12
Applied Business Development- <i>Brave Cave</i> (1.0)**	11-12
Business Finance	
Business Essentials (.5)	9-11
Consumer & Personal Finance (.5)	9-12
Business Economics (.5)	10-12
Accounting (1.0)	10-12
Banking and Finance (.5)	11-12
Investing (.5)	11-12
Restaurant & Event Management	
Career & Life Planning (.5)	9-11
Business Essentials (.5)	9-11
Culinary Essentials (.5)	9-12
Culinary Arts (1.0)	10-12
Baking & Pastry I (.5)	11-12
Career & Community Connections (1.0) **	11-12
Applied Business Development- <i>Brave Cave</i> (1.0)**	11-12

** Placement by instructor

Arts, Communication, & Information	
Visual Arts	Level
Career & Life Planning (.5)	9-11
Computer Applications (1.0)	9-11
Photo Imaging (.5)	10-12
Essentials of Interior & Textile Design (.5)	10-12
Career & Community Connections (1.0) **	11-12
Web and Digital Communications	
Computer Applications (1.0)	9-11
Web Page Design (1.0)	10-12
Project Mgmt & Resource Scheduling (1.0)	11-12
Information Support & Services	
Computer Applications (1.0)	9-11
Essentials:PC Hardware & Software (1.0)	10-12
Project Mgmt & Resource Scheduling (1.0)	11-12
AV Communications Pathway	
Business Essentials (.5)	9-11
Computer Applications (1.0)	9-11
21st Century Journalism (.5)	9-11
Audio/Video Production Fundamentals (.5)	9-11
Photo Imaging (.5)	10-12
Yearbook (1.0) **	10-12
Newspaper (1.0) **	10-12
TeePee Talk (1.0) **	10-12

Human Resources and Services	
Teaching/Training	
Career & Life Planning (.5)	9-11
Human Growth & Development A (.5)	9-12
Family Studies A (.5)	9-12
Teaching as a Career (1.0)	10-12
Teaching Internship (1.0) **	11-12
Corrections, Security, Law & Law Enforcement Pathway	
Intro to Law, Public Safety & Security (.5)	9-12
Law Enforcement I (1.0)	9-12
Law Enforcement II (1.0)	10-12
LPSS Internship (.5)	11-12
Forensic Science (1.0) *prerequisite of Biology	11-12
Consumer Services	
Career & Life Planning (.5)	9-11
Consumer & Personal Finance (.5)	9-12
Entrepreneurship (.5)	10-12
Marketing (1.0)	10-12
Career & Community Connections (1.0) **	11-12
Family and Community Services	
Career & Life Planning (.5)	9-11
Human Growth & Development A (.5)	9-12
Family Studies A (.5)	9-12
Consumer & Personal Finance (.5)	10-12
Career & Community Connections (1.0) **	11-12

Health Science	
Health Science	
Biology (1.0)	10
Chemistry (1.0)	11-12
Anatomy & Physiology (1.0)	11-12
Forensic Science (1.0) *prerequisite of Biology	11-12

Enrollment Guidelines

Freshmen

Must enroll in seven classes per semester

Must enroll in English 9

Must enroll in a Mathematics course

Must enroll in Earth and Space Science class

Must enroll in World History and Geography

Must enroll in Health and Fitness

Pick two year-long electives or four semesters of electives. See course description book

Sophomores

Must enroll in seven classes per semester

Must enroll in English 10

Must enroll in a Mathematics course

Must enroll in US History class

Must enroll in Biology class

Pick three year-long electives or six semesters of electives. See course description book

Junior

Must enroll in seven classes per semester

Must enroll in English 11 or American Literature

Must enroll in a Mathematics course

Must enroll in a Social Science elective (1 semester minimum)

Must enroll in Chemistry or other Science elective

Pick four year-long electives or eight semesters of electives. See course description book

Senior

Must enroll in English 12 or World Literature

Must enroll in American Government class

Kansas City Kansas Community College Tech program is an option senior year

Part-time Student is an option senior year

Must have 24 credits to graduate and will need to choose electives based on individual graduation needs

Electives (Grades 9-12)

Students must enroll in two semesters (1 year) of Fine Arts (see Course Description Book)

Students must enroll in two semesters (1 year) of Technical Arts (see Course Description Book)

Students must enroll in one semester (.5 year) of Physical Education (see Course Description Book)

Sample 4-Year Plan: Military/Work Force

The following chart contains a sample of courses to take and a pathway for a Military/Work Force Bound Student.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Credits	Course	Credits
English 9	1	English 10	1
Algebra 1	1	Algebra II	1
World History	1	U.S. History	1
Earth and Space Science	1	Biology	1
Health and Fitness	1	Individual Sports	0.5
Intro to Law, Pub. Safety, & Sec.	0.5	Law Enforcement I	1
Career Life Planning	0.5	Creative Art - Comprehensive	0.5
Band	1	Band	1
TOTAL	7	TOTAL	7
JUNIOR YEAR		SENIOR YEAR	
Course	Credits	Course	Credits
English 11	1	English 12	1
Geometry	1	College Algebra	1
Sociology	0.5	U.S. Government	0.5
Conspiracies and Scandals	0.5	Forensic Science	1
Integrated Science	1	Weights	1
Weights	1	Photography	0.5
Law Enforcement II	1	Band	1
Band	1	Aide (S1 and S2)	0.5
TOTAL	7	TOTAL	6.5
CTE PATHWAY			
Corrections, Security, Law, and Law Enforcement Pathway			
Introduction Level Course		Intro to Law, Public Safety, & Security	
Technical Level Course		Law Enforcement I	
Application Level Course		Law Enforcement II	

4-Year Plan

In the chart below, using the enrollment guidelines and the course offerings; create your own 4-Year Plan.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Credits	Course	Credits
TOTAL		TOTAL	
JUNIOR YEAR		SENIOR YEAR	
Course	Credits	Course	Credits
TOTAL		TOTAL	
CTE PATHWAY			
Introduction Level Course			
Technical Level Course			
Application Level Course			